

**Millennium Charter Academy  
Board of Directors Meeting Minutes  
March 26, 2024**

The Board of Directors for Millennium Charter Academy met in regular session on March 26, 2024 at 5:30 PM. Those directors present included Druery Devore (present), Christopher Willingham (present), James Crossingham (present), Melinda Shew (present), Susan Campbell (remote), and Ann Jones (present). Headmaster, Paul Rezzo was present. Also, in attendance was Tia Gwyn, the finance director for MCA. Druery Devore called the meeting to order. Mr. Rezzo provided the invocation followed by Druery Devore leading all in the Pledge of Allegiance.

**Adoption of Proposed Agenda:** A motion to adopt the proposed agenda was made by Melinda Shew and seconded by James Crossingham. The motion carried and the proposed agenda was adopted.

**Approval of March Minutes:** A motion to approve the minutes from the March meeting were made by James Crossingham and seconded by Druery Devore. The motion carried and the minutes were approved.

**Report of Affiliated Organizations:**

- a. Mandy Tucker, the MCA Boosters president, presented the 2024-2025 budget for approval. Pending review by Mr. Rezzo, the board of directors will review and approve the budget. Additionally, the boosters submitted a list of necessary facilities repairs for the gymnasium, for review. Discussion ensued regarding the creation of a locker room for guest teams during games. Various ideas were exchanged on how to accommodate this need.

**Report of the Headmaster:** Paul Rezzo presented the Headmaster's Report emphasizing the following items:

1. MCA is considering redesigning the main entrances to be welcoming, comfortable, and well-appointed while also safe and secure by restricting access to the entire K-12 building. This initiative could be facilitated through the school safety grant. Christopher Willingham proposed the idea of contacting the engineer who previously created sketches to revisit the plan and obtain pricing details.
2. Paul Rezzo and Jessica Flowers intend to participate in Meet Me on Main in King on April 27th. Furthermore, Paul Rezzo, Jessica Flowers, and Jarrid Looney have scheduled to attend the Farm Fest in Mount Airy on Saturday, May 18th, with the purpose of promoting MCA.

**Report of the Treasurer:** Christopher Willingham presented various annual contracts for renewal with the following items:

1. A motion to enter annual contract with RJ Young Technology Solutions was made

James Crossingham, and seconded by Druery Devore. The motion carried.

2. A motion to renew one-year contract with Pilot Mechanical was made by Ann Jones, and seconded by James Crossingham. The motion carried.
3. A motion to renew one-year contract with Isaac Flippin Mowing and Landscaping was made by Ann Jones, and seconded by James Crossingham. The motion carried.
4. A motion to renew one-year contract with Carolina Services of the Triad was made by James Crossingham, and seconded by Druery Devore. The motion carried.
5. Melinda Shew motioned to renew the one-year contract with Philadelphia Insurance for umbrella, general liability, and workers' compensation insurance, and to utilize Selective Insurance for the annual property insurance contract, which was seconded by James Crossingham. The motion carried.
6. Ann Jones motioned to grant administration approval to notify the current accountant, (Bearmin) that MCA will not renew the annual contract, with James Crossingham seconding the motion. The motion carried, prompting administration to initiate the search for a replacement

**Report of Standing Committees:** None

**Unfinished Business:**

- a. Endowment/Fundraising  
Great initial conversations have taken place. Explorations will continue.
- b. Track & Athletic Field  
The engineer has assessed that \$5000 is required to perform a comprehensive survey and rendering of the track and athletic field, including a surrounding track for runners. This step is crucial for exploring potential improvements to the field. Pending confirmation that these expenses can be charged to the capital expense account, Ann Jones proposed approving up to \$5000 for the survey/rendering, seconded by James Crossingham. It's important to note that the capital expenditure account is designated exclusively for property/land improvements.

**New Business:** None

**Adjournment:** A motion to adjourn was made by Christopher Willingham and seconded by James Crossingham. The motion carried and the meeting adjourned at 7:25PM.

Respectfully Submitted,  
Melinda Shew

Attachments:  
Headmasters Report  
Agenda